Guidelines for getting married in a Hawaii Department of Public Safety (DPS) Facility  
(based on Chapter 572, Hawaii Revised Statutes)

Note that all procedures described in these guidelines or otherwise related to marriage in a 
DPS facility or by a DPS inmate are subject to suspension or modification by the DPS based on 
any security requirements.

1) Check that both partners are eligible to apply for a marriage license

http://health.hawaii.gov/vitalrecords/marriage-licenses/#eligible
Who is Eligible to Apply for a Marriage License?
  a) There are no state residence or U.S. citizenship requirements.
  b) Blood tests are not required.
  c) The legal age to marry is 18 years for both applicants.
  d) Applicants of 16 or 17 years of age who wish to marry require the written consent of both 
     parents, legal guardian, or the family court. The parents or legal guardian do not have to 
     be residents of the state. Consent forms may be obtained from a marriage license agent.
  e) Applicants of 15 years of age who wish to marry require the written consent of both 
     parents or legal guardian, and the written approval of a judge of the family court. The 
     parents or legal guardian do not have to be residents of the state. Consent forms may be 
     obtained from a marriage license agent.
  f) Proof of age is required. A certified copy of a birth certificate must be presented for 
     anyone 18 years of age or under. A valid government-issued photo I.D. or driver’s 
     license may be presented for anyone 19 years of age or over. Other proof may be 
     accepted, subject to DOH approval, such as a DPS printout from the offender track 
     system.
  g) If previously married, proof of original divorce decree or death certificate of the 
     former spouse needs to be presented to the marriage agent by the applicant unless 
     the divorce was final or the former spouse’s death occurred more than 30 days 
     before applying for a marriage license.
  h) Cousins may marry. However, the blood relationship between the prospective 
     applicants cannot be closer than first cousins.

2) Partner not in a DPS facility should apply online for marriage at:

https://marriage.ehawaii.gov

The marriage license fee is $60 (plus $5 portal fee) that should be paid when applying 
online using either a credit or debit card. An additional $5 is payable to the private 
agent at the time the license is issued (section 572-5(e), Hawaii Revised Statutes).

3) The partner in a DPS facility must let their DPS case worker know their intention to get 
mARRIED so that their case worker can help provide the following:

7/7/17
a) Help schedule a time and location in the DPS facility where the partner in the DPS facility, the other partner, and a licensed marriage agent can meet together and the marriage agent can review the information already entered into the online marriage application system, check both partners’ valid identification, and then issue the license. Arrangements should be made Monday – Friday between the hours of 8:00 a.m. and 4:00 p.m.

b) The partner in a DPS facility must show valid identification, such as a government-issued photo I.D., driver’s license, or a DPS printout from the offender track system, and their case worker will most likely have to work with DPS administration to provide this. The other partner also needs a valid ID. If the other partner has to leave his/her ID at the entry point of the DPS facility, a copy of the ID is needed to provide to the marriage agent.

c) The case worker will also have to schedule a time and location in the DPS facility where the partner in a DPS facility, the other partner, and a Hawaii licensed marriage performer can meet together so that the marriage performer can solemnize the marriage.

d) NOTE: The marriage license agent and marriage performer can be scheduled to meet with the partner in a DPS facility with the other partner all on the same day and time, where right after the marriage license is issued the marriage performer can solemnize the marriage. However this is not required as the two can be scheduled on two different days and times. The marriage license issued expires 30 days from and including the date of issuance, after which it automatically is no longer valid.

4) After the licensed wedding performer completes the marriage record online, the Hawaii Department of Health will review it, and if there are no problems with the record, will register the marriage and mail a certified copy of the marriage certificate to the address listed in the online marriage application. A temporary marriage certificate can also be viewed and printed at https://marriage.ehawaii.gov

After reading the above guidelines please contact the Hawaii Department of Health Marriage License office at (808) 586-4544. Please be prepared to give the names and contact information of the couple and the name and contact information of the DPS case worker for the partner in the DPS facility to the marriage license office.